

**ATTESTATION REPORT
OF THE
STATE ANATOMICAL BOARD**

JULY 1, 2015 THROUGH DECEMBER 31, 2016

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Issued on February 27, 2017

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STATE ANATOMICAL BOARD

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STATE ANATOMICAL BOARD

BACKGROUND

The Nebraska Anatomical Board (Board) was created in 1929 pursuant to law currently codified at Neb. Rev. Stat. § 71-1001 (Reissue 2009). The purpose of the Board is set out at Neb. Rev. Stat. § 71-1007 (Reissue 2009), as follows:

The purpose of the State Anatomical Board is to: (1) Provide for the orderly receipt, maintenance, distribution, and use of human bodies used for medical education and research; (2) insure that proper and considerate care is given to human bodies used for medical education and research; and (3) insure that an orderly and equitable procedure is used for the allocation of human bodies to colleges and universities in Nebraska which provide medical education and research.

The 2014-2015 Nebraska Blue Book (Blue Book) lists the State Anatomical Board under the chapter entitled “Other State Governmental Bodies.” (pg. 715) The Blue Book describes the entities designated therein as “miscellaneous boards, commissions, committees, councils, authorities and quasi-governmental bodies and bodies with members from more than one branch of state government.” Though not “full-fledged state agencies,” the Blue Book explains, such governmental bodies “have a degree of independence that keeps them from being classified within any department or agency.”

Neb. Rev. Stat. § 71-1003 (Reissue 2009) provides, in relevant part, “All expenses incurred by the board in receiving, caring for and delivering any such body shall be paid by those receiving such body.” These fees constitute the bulk of the Board’s funding. The Board does not have taxing authority.

Section 71-1001 designates the following membership:

The heads of the anatomy departments of the medical schools and colleges of this state, one professor of anatomy appointed by the head of the anatomy department from each medical school or college of this state, one professor of anatomy appointed from each dental school or college of this state, and one layperson appointed by the Department of Health and Human Services [DHHS] shall constitute the State Anatomical Board of the State of Nebraska

Nebraska has two medical schools and two dental schools whose staff members serve as six of the seven Board members, as follows:

1. Anatomy Department Chairperson – University of Nebraska Medical Center (UNMC)
2. Anatomy Department Chairperson – School of Medicine – Creighton University
3. Anatomy Professor – UNMC
4. Anatomy Professor – School of Medicine – Creighton University
5. Anatomy Professor – College of Dentistry – University of Nebraska
6. Anatomy Professor – School of Dentistry – Creighton University
7. Member of Public – Appointed by DHHS

Per § 71-1001, the anatomy professors for the medical schools are appointed by their respective Department Chairpersons. The anatomy professors for the dental schools are appointed by the respective dental colleges.

STATE ANATOMICAL BOARD

KEY OFFICIALS AND BOARD CONTACT INFORMATION

Name	Title
Dr. Margaret Jergenson	President
Dr. Carol Lomneth	Treasurer and Director
Dr. Vimla Band	Secretary
Dr. Stan Harn	Member
Dr. Deniz Yilmazer-Hanke	Member – Vacated 11/1/16
Dr. Diane Cullen	Member
Rev. Nancy Phillips	Member

State Anatomical Board
986395 Nebraska Medical Center
Omaha, NE 68198-6395

STATE ANATOMICAL BOARD

SUMMARY OF COMMENTS

During our examination of the State Anatomical Board (Board), we noted certain deficiencies and other operational matters that are presented here. The following comments are required to be reported in accordance with *Government Auditing Standards*: Comment #2, #3, #4, and #5, which are considered to be significant deficiencies, and Comment #1, which is considered to be a material weakness.

These comments and recommendations are intended to improve the internal control over financial reporting or result in operational efficiencies in the following areas:

1. ***Board Bank Accounts:*** The Board maintained bank accounts outside the control of the State Treasurer. Additionally, the Board failed to remove a previous Board member as an authorized signer on the Board's checking account after his retirement.
2. ***Nonprofit Status:*** The Board is presenting itself as a nonprofit organization, whereby donations to the Board are tax deductible. However, the Board has not satisfied the State and Federal requirements to establish a nonprofit organization.
3. ***Segregation of Duties:*** Due to a limited number of staff, the Board lacked an adequate segregation of duties over its various financial activities.
4. ***Receipting Procedures:*** The Board lacked adequate procedures to ensure receipts were deposited to the bank timely. We noted six checks, totaling \$64,260, which were not deposited timely.
5. ***Pledged Collateral:*** The Board did not maintain sufficient pledged collateral to protect fully its bank deposits at all times during the examination period. We noted 49 days during which such deposits were not adequately collateralized.
6. ***Lack of Formal Contract:*** The Board reimbursed the University of Nebraska Medical Center (UNMC) for payroll costs associated with two UNMC employees who provided services to the Board. However, the Board lacked a formal contract or agreement with UNMC to support this reimbursement.

More detailed information regarding the above items is provided hereinafter. It should be noted that this report is critical in nature, containing only our comments and recommendations on the areas noted for improvement and does not include our observations on any accounting strengths of the Board.

Draft copies of this report were furnished to the Board to provide its members with an opportunity to review and to respond to the comments and recommendations contained herein. All formal responses received have been incorporated into this report. Responses that indicate corrective action has been taken were not verified at this time, but they will be verified in the next examination.

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS

1. **Board Bank Accounts**

The Board maintains one checking account, one savings account, and three certificate of deposit (CD) accounts. All of these accounts are held outside the control of the State Treasurer, and none of them utilize the State’s Federal tax identification number (FTIN). The Board has not received approval from the State Treasurer to maintain any of the five accounts. Furthermore, a former board member was not removed as an authorized signer on the checking account after his retirement. As of December 31, 2016, the balances in the Board’s accounts were as follows:

Checking Account	\$ 221,048.61
Savings Account	\$ 5.22
Certificates of Deposits	\$ 55,291.94
Total	\$ 276,345.77

a) ***Board Accounts Not Under Control of State Treasurer***

The Board uses its checking account to receipt and disburse funds pursuant to Neb. Rev. Stat. § 71-1003 (Reissue 2009), which provides, in relevant part, “[A]ll expenses incurred by the board in receiving, caring for and delivering any such body shall be paid by those receiving such body.” Given that the funds maintained in these bank accounts originate from the general operation of law and are not restricted for a special purpose, they must be considered public funds belonging to the State.

Because these funds are public in nature, they are required to be remitted to the State Treasurer under Neb. Rev. Stat. § 84-710 (Reissue 2014). This statute provides, in relevant part, the following:

It shall be unlawful for any executive department, state institution, board, or officer acting under or by virtue of any statute or authority of the state, including the State Racing Commission, to receive any fees, proceeds from the sale of any public property, or any money belonging to the state or due for any service rendered by virtue of state authority without paying the same into the state treasury within three business days of the receipt thereof when the aggregate amount is five hundred dollars or more and within seven days of the receipt thereof when the aggregate amount is less than five hundred dollars.

Additionally, according to State law, one of the duties of the State Treasurer is to establish banking relationships for the State of Nebraska.

In Op. Att’y Gen. No. 15-010 (Aug. 10, 2015), the Attorney General has stated the following:

The State Treasurer is charged with the duty of establishing the banking relationship for the State of Nebraska and its agencies. This is a statutory duty that cannot be delegated and is one of the “core functions” of the Nebraska State Treasurer.

In that same opinion, the Attorney General concluded as follows:

A state agency is not permitted to contract for its own banking relationship; all such relationships are established through the State Treasurer.

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS

(Continued)

1. **Board Bank Accounts** (Continued)

The Board is a creation of State statute and acts solely by authority thereof. Thus, there can be little doubt that the Board's funds are subject to the requirements of § 84-710 (Reissue 2014).

Moreover, Legislative Bill (LB) 331 (2017) was introduced during the present 105th legislative session. As of the issuance of this report, that pending legislation is awaiting a public hearing before the Appropriations Committee. Section 16 of the bill provides, in relevant part, the following:

There is hereby created the State Anatomical Board Cash Fund. The fund shall be under the University of Nebraska Medical Center for accounting and budgeting purposes only. The fund shall consist of revenue collected by the State Anatomical Board and shall only be used to pay for costs of operating the board.

Should it become law, LB 331 (2017) would provide further clarification that the Board's funds are required to be under the control of the State Treasurer.

b) Bank Signature Cards Not Updated

A former board member who resigned in May of 2015 was not removed as an authorized signer on the Board's checking account. As of the APA's examination, the former Board member was still an authorized signer on the account, providing the opportunity for an individual no longer associated with the Board to withdrawal funds from the account. A good internal control plan requires policies and procedures to be in place for the timely updating of bank signature cards.

When maintaining bank accounts outside of the control of the State Treasurer, the Board is not in compliance with State law, and there is an increased risk for the loss and/or misuse of State funds. Failure to update bank signature cards timely increases further the risk of loss and/or misuse of State funds.

We recommend the Board work with the State Treasurer's office to ensure compliance with Nebraska law governing the proper control and disposition of public funds. We recommend further the Board establish policies and procedures to ensure bank signature cards are updated timely.

Board Response: To reiterate what is stated in the Background section of this document, the Board has been in existence since 1929 and is listed in the Nebraska State Government Blue Book under the chapter "Other State Governmental Bodies". In the past we were told we were not a true State Board since no tax money comes to the Board or its employees. The Board did not become aware that the financial accounts were to be under the control of the State Treasurer until September 27th, 2016. The Board will comply with this recommendation and adopt the

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS
(Continued)

1. **Board Bank Accounts** (Concluded)

mechanism being proposed in the pending Legislative Bill (LB) 331 (2017) or work with the State Treasury to develop a new mechanism for the Board finances to exist under the State Treasury.

Signature cards will be updated.

2. **Nonprofit Status**

The Board is currently presenting itself as a nonprofit organization, as evidenced in email communications between it and the APA. In keeping with that claim, the Board purports that financial donations to it are tax deductible. The Nebraska Secretary of State's office maintains a database of all corporations registered in this State. To verify the Board's alleged nonprofit status, the APA reviewed the database. This search produced no results, indicating that the Board has not filed the documents required to establish a nonprofit entity. Additionally, the Board was unable to provide support that it had filed the Federal Internal Revenue Service (IRS) forms required for nonprofit organizations.

The Nebraska Nonprofit Corporation Act is set out at Neb. Rev. Stat. §§ 21-1901 to 21-19,177 (Reissue 2012, Cum. Supp. 2016). Section 21-1922 states the following:

(a) Unless a delayed effective date is specified, the corporate existence begins when the articles of incorporation are filed.

(b) The Secretary of State's filing of the articles of incorporation is conclusive proof that the incorporators satisfied all conditions precedent to incorporation except in a proceeding by the state to cancel or revoke the incorporation or involuntarily dissolve the corporation

In order to obtain tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, moreover, organizations are required to submit IRS Form 1023, "Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code," and annually file IRS Form 990, "Return of Organization Exempt from Income Tax."

Without complying with State and Federal requirements for establishing a nonprofit, tax-exempt organization, the Board cannot make a valid claim to such status. Consequently, the Board's questionable assertion that financial donations to it are tax deductible could give rise to potential tax consequences.

We recommend the Board cease presenting itself as a nonprofit, tax-exempt organization or comply with State and Federal requirements for establishing such an entity.

Board Response: Calling the Board a non-profit was an error. The State Anatomical Board of Nebraska is tax-exempt but not a non-profit.

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS
(Continued)

3. Segregation of Duties

Due to a limited number of staff, the Board lacked an adequate segregation of duties, as one person was able to handle all aspects of a transaction from beginning to end. Any authorized signer could write checks without the involvement of a second individual. Additionally, a single individual is responsible for recording receipts in the accounting system, preparing the bank deposit, and reconciling the bank account.

Good internal control includes a plan of organization, procedures, and documentation designed to safeguard assets and provide reliable financial records. A system of internal control should include a proper segregation of duties, so no one individual is capable of handling all phases of a transaction from beginning to end.

When an adequate segregation of duties does not exist, there is an increased risk for errors or irregularities to occur and remain undetected.

We recommend the Board be aware of and review this situation. As always, the cost of hiring additional personnel versus the benefit of a proper segregation of duties must be weighed.

Board Response: The Board will review the situation to determine if there is a way to better segregate duties but it is not likely the Board will be able to hire additional personnel to cover this specific function.

4. Receipting Procedures

During testing of receipts, the APA noted that six checks received by the Board were not deposited in a timely manner.

The following table summarizes the overdue receipt deposits:

Amount Received	Check Date	Date of Deposit Slip	Deposit Date	Days from Check Date to Deposit Date
\$ 40,470.00	8/10/16	8/24/16	9/6/16	27
\$ 7,455.00	9/16/16	10/7/16	10/10/16	24
\$ 14,910.00	8/17/16	8/24/16	9/6/16	20
\$ 160.00	5/10/16	5/19/16	5/25/16	15
\$ 200.00	6/16/16	6/23/16	6/27/16	11
\$ 1,065.00	1/18/16	1/21/16	1/25/16	7

The delays noted above are a result of two issues in the Board's receipting procedures, as described below.

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS

(Continued)

4. **Receipting Procedures** (Concluded)

Checks received by the Board are placed in an envelope until they are entered into the accounting system. At the time of delivery, an actual receipt is not prepared, nor is a receipt log kept. Once a month, the Board's accountant takes the envelope and enters the checks into the accounting system. During that process, the accountant prepares a deposit slip, restrictively endorses the checks by handwriting "For Deposit Only" on them, and then mails the checks to the bank. As a result, there is a significant delay between the Board's receipt and deposit of the monies.

As a result of the above receipting procedures, the APA could not determine the actual dates the checks were received, so it was necessary to use the check date to determine if any checks were deposited in a timely manner in accordance with State statute.

Neb. Rev. Stat. § 84-710 (Reissue 2014) provides, in part, the following:

It shall be unlawful for any executive department, state institution, board, or officer acting under or by virtue of any statute or authority of the state, including the State Racing Commission, to receive any fees, proceeds from the sale of any public property, or any money belonging to the state or due for any service rendered by virtue of state authority without paying the same into the state treasury within three business days of the receipt thereof when the aggregate amount is five hundred dollars or more and within seven days of the receipt thereof when the aggregate amount is less than five hundred dollars. The State Treasurer may, upon a written request from an executive department, state institution, board, or officer stating that the applicable time period cannot be met, grant additional time to remit the funds to the state treasury.

(Emphasis added.)

Additionally, a good internal control plan and sound business practices require adequate procedures for ensuring the Board's receipts are deposited timely in accordance with State statute, and proper documentation of the receipts is maintained.

Without such procedures, there is an increased risk for not only violating State statute, but also the loss or misuse of funds.

We recommend the Board implement procedures to ensure receipts are deposited timely in accordance with State statute, and proper documentation of the receipts is maintained. We also recommend the Board determine if mailing checks to the bank is necessary.

Board Response: The Board will implement procedures to ensure receipts are deposited in a manner which is consistent with the State statute which the Board is now aware it falls under. The Board will use the Auditor's thorough report as a guide to the depositing requirements of the State.

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS
(Continued)

5. **Pledged Collateral**

The Board lacked procedures to ensure that its deposits were adequately secured by either Federal Deposit Insurance Corporation (FDIC) coverage or adequate pledged collateral.

Neb. Rev. Stat. § 77-2395(1) (Reissue 2009) states the following, in relevant part:

[T]he custodial official shall not have on deposit in such depository any public money or public funds in excess of the amount insured or guaranteed by the Federal Deposit Insurance Corporation, unless and until the depository has furnished to the custodial official securities, the market value of which are in an amount not less than one hundred two percent of the amount on deposit which is in excess of the amount so insured or guaranteed.

During the audit period, the FDIC coverage was \$250,000 per depositor, per insured bank. For a period of 49 days out of the examination period, the Board maintained balances in excess of \$250,000, making FDIC coverage alone inadequate to protect fully all of the Board’s deposits.

The APA contacted the Board Treasurer to determine if pledged collateral was obtained for these days when the FDIC coverage was exceeded. The Treasurer stated that the Board did not have any pledged collateral to ensure compliance with State statute.

The table below summarizes the days or periods when the Board’s bank balances were in excess of the FDIC coverage and the pledged collateral required by State statute.

Date or Date Range	Bank Balance	Amount in Excess of FDIC (\$250,000)	Required Coverage (102%)
9/28/15 - 10/5/15	\$ 289,842.89	\$ 39,842.89	\$ 40,639.75
10/6/15	\$ 289,531.89	\$ 39,531.89	\$ 40,322.53
10/7/15	\$ 288,887.39	\$ 38,887.39	\$ 39,665.14
10/8/15	\$ 306,887.39	\$ 56,887.39	\$ 58,025.14
10/9/15 - 10/13/15	\$ 304,929.52	\$ 54,929.52	\$ 56,028.11
10/14/15	\$ 304,350.74	\$ 54,350.74	\$ 55,437.75
10/15/15	\$ 303,684.74	\$ 53,684.74	\$ 54,758.43
10/16/15 - 10/20/15	\$ 303,315.74	\$ 53,315.74	\$ 54,382.05
10/21/15 - 10/22/15	\$ 300,494.54	\$ 50,494.54	\$ 51,504.43
10/23/15 - 10/25/15	\$ 300,201.54	\$ 50,201.54	\$ 51,205.57
10/26/15	\$ 299,955.54	\$ 49,955.54	\$ 50,954.65
10/27/15 - 10/28/15	\$ 301,020.54	\$ 51,020.54	\$ 52,040.95
10/29/15 - 11/1/15	\$ 324,450.54	\$ 74,450.54	\$ 75,939.55
11/2/15	\$ 323,881.74	\$ 73,881.74	\$ 75,359.37
11/3/15	\$ 322,376.24	\$ 72,376.24	\$ 73,823.76
11/4/15 - 11/9/15	\$ 322,104.24	\$ 72,104.24	\$ 73,546.32
11/10/15 - 11/11/15	\$ 321,354.24	\$ 71,354.24	\$ 72,781.32
11/12/15	\$ 321,256.89	\$ 71,256.89	\$ 72,682.03
11/13/15 - 11/15/15	\$ 320,085.59	\$ 70,085.59	\$ 71,487.30

STATE ANATOMICAL BOARD

COMMENTS AND RECOMMENDATIONS

(Continued)

5. Pledged Collateral (Concluded)

Without procedures to ensure that the Board's deposits are properly guaranteed or collateralized, there is a risk not only of violating State law but also for the misuse or loss of funds.

We recommend the Board implement procedures to ensure its deposits are fully guaranteed by either FDIC coverage or other pledged collateral at all times throughout the year.

Board Response: The Board will implement procedures to ensure the deposits are fully guaranteed by FDIC or other pledged collateral.

6. Lack of Formal Contracts

During testing, the APA determined that the Board lacked formal written contracts to support reimbursements to the University of Nebraska Medical Center (UNMC) for UNMC employee services provided to the Board.

The APA noted that, during the period tested, two UNMC employees, the Funeral Director and the Accountant, were being paid by UNMC for providing services to the Board.

Though being paid monthly by UNMC, the Funeral Director was working 100 percent of his time for the Board. UNMC appears to have billed the Board annually for this employee's salary and benefits.

Similarly, though working part-time for the Board, the Accountant was paid biweekly by UNMC, which appears to have billed the Board monthly for this employee's salary and benefits.

According to the Board Treasurer, the Board does not have service contracts for these two UNMC employees.

Good internal controls and sound business practices require that formal written contracts or agreements be entered into and maintained when contracting services from a separate entity.

Without such contracts or agreements, there is an increased risk for the loss or misuse of funds.

We recommend the Board implement procedures to ensure contracted services are supported by a formal written contract or agreement.

Board Response: Formal contracts for all employees of UNMC who work full or part-time for the Nebraska Anatomical Board will be put in place by July 1, 2017.



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STATE ANATOMICAL BOARD

INDEPENDENT ACCOUNTANT'S REPORT

State Anatomical Board
Lincoln, Nebraska

We have examined the accompanying Schedule of Activity of the State Anatomical Board (Board) for the period July 1, 2015, through December 31, 2016. The Board is responsible for the Schedule of Activity. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants, and the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Activity and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents, in all material respects, the Schedule of Activity of the State Anatomical Board for the period July 1, 2015, through December 31, 2016, based on the accounting system and procedures prescribed by the Board, as described in Note 1.

In accordance with *Government Auditing Standards*, we are required to report findings of significant deficiencies and material weaknesses in internal control; instances of fraud and noncompliance with provisions of laws or regulations that have a material effect on the subject matter or an assertion about the subject matter and any other instances that warrant the attention of those charged with governance; noncompliance with provisions of contracts or grant agreements that has a material effect on the subject matter or an assertion about the subject matter of the examination engagement; and abuse that has a material effect on the subject matter or an assertion about the subject matter of the examination engagement. We are also required to obtain the views of management on those matters. We performed our examination to express an

opinion on whether the Schedule of Activity is presented in accordance with the criteria described above and not for the purpose of expressing an opinion on the internal control over the Schedule of Activity or on compliance and other matters; accordingly, we express no such opinions. Our examination disclosed certain findings that are required to be reported under *Government Auditing Standards*, and those findings, along with the views of management, are described in the Comments Section of the report.

This report is intended solely for the information and use of management, others within the Board, and the appropriate Federal and regulatory agencies, and it is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

A handwritten signature in black ink, appearing to read 'C. J. Janssen', with a long horizontal flourish extending to the right.

Charlie Janssen
Auditor of Public Accounts

February 24, 2017

STATE ANATOMICAL BOARD
SCHEDULE OF ACTIVITY
 FOR THE PERIOD OF JULY 1, 2015, THROUGH DECEMBER 2016

REVENUES

Assessments	\$	119,280
Reimbursement from Other Institutions		190,290
Light Embalming Program Revenue		90,900
Gifts and Memorials		370
Other Income		160
TOTAL REVENUES		<u>401,000</u>

EXPENDITURES

Donor's Fees - Transportation	59,883
Chemicals	11,119
Supplies and Miscellaneous	13,279
Crematory Services	16,960
Medical Supplies and Lab Fees	8,956
Audit Fee	4,000
Bookkeeping Services	176
Salary and Benefits	234,477
UNMC - Office Expense	449
Postage	6,297
Phone and Pager	1,390
Printing	1,107
Building Maintenance	608
Computer	67
Contract Services - Outside Mortician	9,450
Convention and Travel Expenses	1,865
TOTAL EXPENDITURES	<u><u>370,083</u></u>

**EXCESS (DEFICIENCY) OF REVENUES
 OVER EXPENDITURES**

30,917

The accompanying notes are an integral part of the Schedule.

STATE ANATOMICAL BOARD

NOTES TO THE SCHEDULE

FOR THE PERIOD JULY 1, 2015, THROUGH DECEMBER 31, 2016

1. **Criteria**

The State Anatomical Board (Board) utilizes Quicken accounting software to record its financial transactions. The accounting records of the Board are maintained, and the Schedule of Activity has been prepared, based on the cash receipts and disbursements basis prescribed by the Board.

2. **Reporting Entity**

The Board was established pursuant to law currently codified at Neb. Rev. Stat. § 71-1001 (Reissue 2009). The Board is comprised of seven members consisting of the anatomy department chairpersons of Nebraska's two medical schools, two appointed anatomy professors from those medical schools, one appointed anatomy professor from both of Nebraska's two dental schools, and one public member appointed by the Department of Health and Human Services.

The Schedule of Activity reflects all activity of the Board, as recorded in the accounting software. The schedule does not include interest on the Certificate of Deposits held by the Board.

3. **Deposits and Investments**

The Board has invested monies on deposit in a checking account, savings account, and certain Certificates of Deposit (CD). As of December 31, 2016, the Board had the following bank deposits:

Checking Account	\$ 221,048.61
Savings Account	\$ 5.22
Certificates of Deposits	\$ 55,291.94
Total	\$ 276,345.77

STATE ANATOMICAL BOARD

SUPPLEMENTARY INFORMATION

Our examination was conducted for the purpose of forming an opinion on the Schedule of Activity. Supplementary information is presented for purposes of additional analysis. Such information has not been subjected to the procedures applied in the examination of the Schedule of Activity, and, accordingly, we express no opinion on it.

STATE ANATOMICAL BOARD
ACTIVITY FOR JULY 1, 2015, THROUGH JUNE 30, 2016

Exhibit A

REVENUES

Assessments	\$	77,745
Reimbursement from Other Institutions		119,280
Light Embalming Program Revenue		52,500
Gifts and Memorials		370
Other Income		160
TOTAL REVENUES		<u>250,055</u>

EXPENDITURES

Donor's Fees - Transportation	39,469
Chemicals	10,558
Supplies and Miscellaneous	1,940
Crematory Services	9,055
Medical Supplies and Lab Fees	5,695
Salary and Benefits	121,895
UNMC - Office Expense	202
Postage	4,510
Phone and Pager	693
Printing	747
Building Maintenance	608
Computer	67
Contract Services - Outside Mortician	7,200
Convention and Travel Expenses	1,530
TOTAL EXPENDITURES	<u>204,169</u>

**EXCESS (DEFICIENCY) OF REVENUES
OVER EXPENDITURES**

45,886

STATE ANATOMICAL BOARD
ACTIVITY FOR JULY 1, 2016, THROUGH DECEMBER 31, 2016

Exhibit B

REVENUES

Assessments	\$	41,535
Reimbursement from Other Institutions		71,010
Light Embalming Program Revenue		38,400
TOTAL REVENUES		<u>150,945</u>

EXPENDITURES

Donor's Fees - Transportation	20,414
Chemicals	561
Supplies and Miscellaneous	11,339
Crematory Services	7,905
Medical Supplies and Lab Fees	3,261
Audit Fee	4,000
Bookkeeping Services	176
Salary and Benefits	112,582
UNMC - Office Expense	247
Postage	1,787
Phone and Pager	697
Printing	360
Contract Services - Outside Mortician	2,250
Convention and Travel Expenses	335
TOTAL EXPENDITURES	<u>165,914</u>

**EXCESS (DEFICIENCY) OF REVENUES
OVER EXPENDITURES**

(14,969)